



REDEEMER CENTER FOR LIFE (RCFL)

Position Description: Bike Mechanic

Reports to: Chief Youth Development Officer

Supervises: Interns

Salary: \$15.00 per hour

RCFL is a nonprofit organization founded in 1998 to address the needs of the Harrison Neighborhood in North Minneapolis. We work alongside the community, focusing on programs that support youth, provide affordable housing, and stimulate economic development. Venture North, the only bike shop in North Minneapolis, is part of the RCFL umbrella and with its mobile bike shop trailer, provides service to many underserved areas of Minneapolis.

RCFL staff supports the Black Lives Matter Movement, works to eliminate systemic racism and strives for social justice for all disadvantaged individuals. Staff embrace the RCFL mission statement “to act as an agent of hope and transformation to preserve a vibrant community in the Harrison neighborhood and broader North Minneapolis”.

The Position:

The Bike Mechanic will provide world class customer service through the Venture North Bike and Coffee shop. This role will provide store growth through internship program leadership, labor sales and assembly of various products throughout the entire store.

Bike Mechanic Responsibilities:

- Greet every customer with a smile that enters our shop including eye contact, and a genuine “Thank you”.
- Approach daily tasks, projects and follow-up communication with energy and sense of urgency.
- Cultivate a deep desire to become a knowledge expert with the ability to apply their knowledge and experience with great impact.
- Show respect and appreciation for others and Redeemer Center for Life.
- Genuine interest and action in helping others before yourself, regardless of recognition or reward.
- Consistent eagerness to listen, learn, apply knowledge and accept critical feedback.
- Ability to adapt to a changing work environment.
- Ability to apply concepts of basic math, grammar, punctuation and spelling.
- Demonstrate pride and ownership of their work while meeting expected deadlines.

The Essentials:

- Efficiently provide maintenance and assembly of customer and store equipment.
- Maintain accurate and detailed records for store and customer equipment.
- Ensure a clean and professional environment.
- Assist with delivering and loading customer equipment and merchandise at the store.
- Ability to speak for extended periods to customers or associates.
- Exceptional problem solving and analytical skills.
- Ability to read and interpret documents such as safety rules, operation and maintenance instructions, and procedural manuals.
- Ability to write reports and speak effectively before groups of customers and associates.
- Be professional in appearance and attitude, contribute to a positive team atmosphere and treat others with respect and consideration while following RCFL policies and procedures.
- Ability to work a varied schedule to include weekends, evenings, and scheduled training meetings.
- Complete other duties as assigned by Leadership.

Expert Experience:

- Must be at least age 18
- High School Diploma, or General Education Degree (GED), one to three months of related experience or training; or equivalent combination of education and experience.
- Strong mechanical ability.

Activity:

- Must be able to sit, stand, bend at the waist, climb, stoop, kneel, crouch, reach, walk, push/pull, lift, talk, and hear with or without reasonable accommodation.
- Very heavy work – Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects.

Schedule:

- Must be flexible to work assigned schedule between 9a.m. and 6 p.m., Monday through Saturday, Schedule may include varied hours, evenings, weekends, and holidays.

Positions Available:

- One Part-time Bike Mechanic position: average hours per week is 20 hours.
- One Full-time Bike Mechanic position: 40 hours per week.

How to Apply

- Please send cover letter and resume to: **finance@redeemercenter.org** Deadline date to apply is **June 1, 2021**.